

AGENDA
KICK-OFF MEETING TIES

University of Alicante
Venue: Administration building (Rectorado)

MONDAY, 1ST OF MARCH 2010 – SESSION 1: PROJECT'S ORGANISATION AND PLANNING

- 08:30 Pick up at Hotel NH Cristal (bus). *Aliandra will meet you at the hotel reception at 8:20.*
- 09:15 Administrative issues: collecting travel documents. *Please remember to bring your passport.*
- 10:00 Welcome to the project and meeting's agenda
- 10:45 Introducing the TIES project: vision and objectives
Mr. Roberto Escarré Urueña, Director of the International Project Management Office, UA
- 11:15 Coffee Break
- 11:45 Planning of the activities: Methodology and Calendar
Ms. Aliandra Barlete, TIES project officer, International Project Management Office, UA
- 12:15 Payment of per diems. Visit to the bank to change checks. *Bring passport.*
- 13:30 Lunch – Restaurante La Charca
- 14:30 Presentation of TIES partners (10 min each partner)
- 17:00 Return to Alicante city centre by bus (hotel).

TUESDAY, 2ND OF MARCH 2010 – PROJECT'S MANAGEMENT AND ACTIVITIES

- 08:30 Pick up at Hotel NH Cristal (bus).
- 09:00 Administrative and financial issues of TEMPUS projects.
Mr. Nizar Ayadi, International Project Manager, International Project Management Office, UA (to be confirmed)
- 10:00 Presenting the project's webpage and Management Tool (extranet).
Ms. Aliandra Barlete, TIES project officer, International Project Management Office, UA
Mr. Francisco Gallego, Coordinator IT Department, International Project Management Office, UA
- 10:30 Coffee Break
- 11:00 Next activities.
Ms. Aliandra Barlete, TIES project officer, International Project Management Office, UA
- 12:00 Q&A session. Closure of the kick off.
- 12:30 "Vino de Honor" – Restaurante La Charca
- 13:30 Tour of the University Campus.
- 14:30 Bus to Alicante. Visit to Santa Barbara Castle.
- 15:30 Return to Hotel.
- 20:30 Dinner – Restaurant "Me Apetece" – Port of Alicante
Pick up at hotel at 20:00