

AGENDA

Act. 3.3. Guide for Management of International Relations Office Act. 4.2. Sustainability – Drafting the Network Business Plan Results of the First Evaluation Board Report Alicante, 31st – 1st – 2nd June 2012

EU Experts:

- Roberto Escarré (UA),
- Virginia Ferrer (UA),

Introduction: Following the workshop held in Lebanon (Act. 2.7. Fundraising and Project Management), partners will meet again in Alicante in order to discuss some immediate activities, which are the following:

- 3.3. Guide for Management of IROs in the Meda Region
- 4.2. Sustainability – Drafting the Network Business Plan
- Evaluation Board Meeting: Results of the First Report

Specific Objective of this meeting for each activity:

3.3. Guide for Management of IROs in the Meda Region

To discuss and analyze the materials submitted for each Guide Section.

4.2. Sustainability – Drafting the Network Business Plan

To turn the informal network that has been created after the training sessions into a formalized and recognized network for the internationalization of HE in the MEDA neighboring region.

To support the network to draft a Network Business Plan that will gather important ministerial support, interest from other regional HEIs or associations.

Evaluation Board Meeting: Results of the First Report

To compare the results of the evaluation exercise done by each Evaluation Board member.

The results of this meeting will be:

- Act. 3.3.
 - o To have a Guide draft with each Section fully structured.
- Act. 4.2.
 - o To agree the best formula to set up the network (i.e. Memorandum of Understanding)
 - o To start working on the Network Business Plan (1 year)
- First Evaluation Board meeting:
 - o To list and compare the results of the evaluation.

Participants: 2 persons from Partner Country University

Day 1: Thursday, 31st May 2012

31/05/2012			Venue: UA CAMPUS - Aulario I, Aula P-54
From	To	Duration	
08.30	09.00	30'	Hotel Pick up
09.00	09.15	15'	Arrival of Participants
09.15	09.30	30'	Administrative Issues <i>Inmaculada Caturla & Rossana Pinna</i>
09.30	10.15	45'	Presentation of the compiled information for the Guide for Management of IRO in the Meda Region <i>Virginia Ferrer, Universidad de Alicante</i>

10.15	11.15	60'	Discussion of the final content for each Section <i>Monitored by UA</i>
11.15	11.45	30'	COFFE BREAK
11.45	12.30	45'	Organization of the Monitoring Board. Further steps <i>Roberto Escarré, Universidad de Alicante</i>
12.30	13.30	60'	Administrative issues (CAM) <i>Inmaculada Caturla & Rossana Pinna</i>
13.30	15.00	90'	LUNCH
15.00	16.00	60'	Project Development and Application Writing for FP7 <i>Roberto Escarré & Virginia Ferrer</i>
16.00	17.00	60'	Conclusions first day

Day 2: Friday, 1ST June 2012

01/06/2012			Venue: SEDE UNIVERSITARIA ALICANTE, Aula 2.1.
From	To	Duration	
08.30	09.00	30'	Hotel Pick up
09.00	09.15	15'	Arrival of Participants
09.15	13.45	270'	Network Sustainability Plan <i>Debate monitored by EU partners</i> <i>With a COFFE BREAK at 11.00 of 30' minutes</i>
13.45	15.15	90'	LUNCH
15.15	16.15	60'	Recap of Debate Results
16.15	17.00	45'	Next Project Activities
			Closure of the meeting

Day 3: Saturday, 2nd June 2012

02/06/2012			SOCIAL ACTIVITY
From	To	Duration	
09.30			Hotel Pick up
			Visit & Lunch at ALTEA!